



## Phase 1 Procedures

### About These Procedures

The procedures set out in this document were developed to facilitate a return to playing tennis at Leixlip Tennis Club under Phase 1 of the Government's easing of restrictions.

The safety of club members is central to the procedures being put in place and they will be reviewed and updated on an ongoing basis to reflect changing safety requirements at a national level and ongoing advices from Tennis Ireland.

Updated procedures will be communicated to all members as they arise.

### Statement by the Committee

The priority of the Leixlip Tennis Club Committee is to ensure the safety of our members at all times. The procedures outlined in this document are in line with Tennis Ireland guidelines and Government restrictions and they have been tailored for Leixlip Tennis Club based on club facilities.

In order to ensure compliance with these procedures to the benefit our members safety, the Committee will be monitoring the court booking system and CCTV footage, in addition to daily manual inspections.

**Failure to comply with these procedures, will result in sanctions being imposed by the Committee, which may include suspension of membership.**

We trust that our members will understand the necessity for putting these procedures in place and we appreciate the cooperation of all of our members to ensure that we provide a safe environment for playing the sport we all love.

With consideration to the above, we hope that all members will enjoy their time back on court and we look forward to seeing some great tennis in the coming period.

***The Leixlip Tennis Club Committee***

## Permitted Players

Every player must:

- Be a current member of Leixlip Tennis Club
- If under 18 years of age, be accompanied by a parent/guardian (member)
- Live within a 5km radius of the club
- Be under 70 years of Age
- Not have been out of the country in the last 14 days
- Not have been around someone with symptoms of Covid-19 in the last 14 days
- Not be in a period of self-isolation and/or cocooning under the current Health Policy Rules
- Not be displaying COVID-19 symptoms

**Singles only play is permitted during Phase 1.** Doubles play is permitted where all players on court are from the same household

## Club Facilities

### Clubhouse

The clubhouse will remain closed and locked and access will be limited to committee members only and for emergency access by members. Toilet facilities will **not** be available.

### Equipment

Sanitising units will be provided at the main entrance and members are directed to use them when entering and exiting the club facilities.

Bins, benches and scoreboards have been removed from the courts to help limit the touching of objects.

The lights token machine must not be used

### Access / Egress

The main gate will be set up for access control and can be opened by members using the new fobs.

When entering, members should swipe their fob, without touching the fob pad and use their foot or shoulder for opening the gate.



When leaving, members should activate the gate release mechanism by pressing the button, (on Clubhouse wall at corner nearest the gate), using an elbow or tennis racket to do so.

The main gate will be left in the open position during scheduled play or when a committee member is at the courts. The two gates into the courts will be secured in an open position.

### **Opening Hours**

Access will be permitted from 9am to 9.30pm every day. User fobs will not work outside of these times.

### **Booking System - Mandatory**

The booking system **must** be used for all play. Only those recorded on the booking system will be permitted access to the courts. This is to ensure that contact tracing can be carried out if required.

The name of every player must be listed on the court booking system. Players booking courts must take responsibility for including the names of each player. If there is a change to who is playing, the person who made the book, must make sure the booking is updated.

The courts booking system has been updated to accept bookings in 15 minute blocks.

For the purpose of booking courts and start times, the courts are divided into two separate blocks as follows:

- Courts 1-4
- Courts 5-8

The same start time is not permitted for each of the four courts within each block. The court booking system has been updated with 15-minute block off times, allowing 90 / 120 minute booking times in between.

Users must select courts based on the start time for each available period. Courts may not be booked for times later than the court availability time. i.e. if a court is available from 6.45pm, users may not book that court for a later time such as 7.00pm.

**Players must vacate the courts at the allotted time.**

## Club Events

### Scheduled Play (Practice Sessions)

Men's Practice, Ladies' Practice and Ladies' Mornings have been prepopulated on the booking system with staggered start times. Players should note the available start times and agree a time for starting using the WhatsApp groups. The captains / administrators will allocate start times on the basis of court availability and interest. The captains / administrators will also record each player on the court booking system.

**Players will not be permitted to participate in practice sessions unless they have pre-registered with the captains / administrators and have agreed a designated start time**

### Ladders

The club ladders will be starting up in the coming weeks also. Once again, all participants must be named on the court booking system when arranging ladder matches.

### Coaching

It is anticipated that coaching will be commencing in early June and the Head Coach, Liam Cassidy, will be in contact with the membership on protocols for safe coaching participation

## Member Safety Measures

### Coming to the courts

- Players should travel to the club alone, or only with a member of the same household.
- If players must park next to another car, they should wait for the other person to exit or enter before doing so themselves.
- Players should arrive at the court entrance no more than 5 minutes prior to the reserved playing time.
- It is important that players maintain social distancing and wait in a predesignated waiting area that allows for social distancing – markings in place
- Players should observe social distancing at all times and resist the temptation to mingle
- Players should sanitise their hands using dispensers provided at the entrance to the clubs

- Players should proceed to the courts in single file. The path has been marked off with 2 meter zones and only one person is allowed in each zone at the same time
- Players should enter the court one at a time
- Players should head straight to their designated court
- Players should ensure that they utilise toilet facilities in their own home prior to arriving at the club.
- Players should ideally bring a small bottle of hand sanitizer with them and keep it in their pocket or bag for use.

### **On Court**

- Physical distancing should be observed throughout the period of play, particularly on change of ends and entering and exiting the court.
- Players should change ends at opposite sides of the net.
- Players must refrain from handshakes and high fives
- Equipment such as towels, food, and drink must not be exchanged between players.
- Players should bring their own drinks and towels.
- Players should avoid touching their face after handling a ball, racquet, or other equipment.
- Each player **must** bring their own clearly marked tennis balls and only use those when serving. Typically, balls are only touched by the server. Other players should use their racquet / foot to pick up balls and hit them to their opponent and should avoid using their hands to pick up the tennis balls.
- Players should remain apart from other players when taking a break.
- If a ball from another court comes across, players should send it back with a kick or with a racquet.

### **Post-Play**

- Once play has finished, players should leave the premises promptly at the recorded finish time, sanitising their hands on the way out using a courtside dispenser.
- If a player becomes unwell after playing, they should first contact their GP/HSE and then inform their club. The club should contact the HSE and follow the advice provided to them on the next steps.